2017-2018 School Year

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St. Albert The Great School Internet Policy

Our Policy: All electronic communications to or from St. Albert the Great Catholic School shall reflect the Christian principles upon which the school is founded, in support of its educational goals.

Rational: Internet access is available to the staff and students at St. Albert's School. We believe the Internet offers vast, diverse, and unique educational resources to our community. Our goal in providing this service to staff and students is to promote educational excellence by facilitating communications, leading our community towards effective living in the Global Village.

The Internet is an electronic highway that can retrieve information from thousands of computers all over the world, and millions of individual subscribers. The staff has access to electronic mail and the students have access to a variety of websites for the purpose of research on many topics. Some of the material available on the Internet is of doubtful educational value in the context of the school setting. St. Albert the Great Catholic School has taken reasonable and prudent precautions to restrict access to controversial materials. A supervisor will be present at all times during student use. However, on a global network, it is impossible to control all materials and as a result an industrious user may discover controversial information. Additionally, all forms of communication have an ethical dimension, requiring guidelines that meet standards of Christian behavior, even beyond legal obligations.

Grades K, 1, and 2 will not be allowed to 'surf' the web. These students will only connect to specific websites chosen by the instructor.

Grades 3 through 8 will be 'surfing' the web in search of information pertinent to their academic classes. Using the internet is a necessity nowadays and instruction on safety, tricks, and efficiency will be taught in the computer class.

St. Albert the Great Catholic School will instruct its staff and students in the ethical use of electronic communications as part of its regular curriculum. The use of the Internet is a privilege, not a right, and inappropriate use or violation of any of the following standards and provisions by a St. Albert staff member, student, or assisting parent will result in consequences, including but not limited to: permanent cancellation of computer access privileges at St. Albert's school, suspension, and/or legal action when the activity is illegal. The signatures affixed to this document are legally binding, and indicate that those who signed them have read and understand the terms and conditions, and will abide by them. Parents may also elect to restrict their student from all Internet use.

Please be aware that plagiarism is a major concern with Internet usage and we at St. Albert the Great Catholic School are trying to educate the students about the correct usage of material obtained from the internet or any other reference source. The students must learn that when they use the work of someone else, they must put it in their own words and/or use footnotes and then give credit to the author in their bibliography.

The principal will deem what is inappropriate use, and his/her decision is final. There is no appeal process. The principal may close an account at any time. St Albert the Great Catholic School, the Diocese of Reno, and its co-operating agencies make no warranties of any kind, whether expressed or implied, for the service it is providing, and will not be responsible for any damages (including loss of data from delays, no delivery, misdeliveries, or service interruptions, for whatever cause, or accuracy of information received over the Internet). Any user identified as a security risk or having a history of problems with other computer systems may be denied Internet access.

Standards Of Behavior For Internet Use

1) Staff and students will use their accounts only for activities in support of education and research, which are consistent with the educational objectives of St. Albert the Great Catholic School.

a) No accounts may be accessed from home without written permission from the Administrator. Accounts are not transferable. The account may be used only for school related activities.

b) Users are expected to abide by the generally accepted rules of network and interpersonal etiquette. Therefore, vulgarities, swearing or abusive language, and dishonesty are prohibited. Disruption of the network for other users is prohibited (for example, chain letters.)

c) Security problems must be promptly reported to the supervising adult. Users may not demonstrate the problem to other users, or use another person's account. Users will notify the supervisor immediately if any individual is trying to contact him/her for illicit or suspicious activities.

d) Users shall not reveal their personal home address, phone number, or personal information about themselves or anyone else. Users' personal identifier on any e-mail must use the school address only.

e) Vandalism will result in immediate cancellation of privileges and disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, make equipment or software alterations, and upload or create computer viruses. No software of any kind may be brought from home for use in any school computer. (All school software must be properly purchased or donated, including licenses.)

f) Students may not create "home pages" or directories. Student work will be published only under the direction of the supervising teacher.

2) Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret.

3) Transmission of commercial information, advertising or political lobbying is prohibited.

4) Use of accounts by anyone other than staff or students or authorized persons is prohibited. (This includes spouses, parents, guardians, or other relatives.)

5) No items may be purchased over the Internet using school accounts.

Computer Schedule 2017-2018
Monday: 5th 1:00 - 1:30, 4th 1:30 – 2:00, K 2:00 – 2:50
Tuesday: 3rd 1:00 - 1:30, 1st 1:30 – 2:00, 2nd 2:00 – 2:50, 6th 2:32 - 3:15
Wednesday: 8th 1:00-1:45, 7th 1:45 – 2:30
Thursday: K 1:00 - 1:30, 1st 1:30 – 2:00, 5th 2:00 – 2:50
Friday: 3rd 1:00 - 1:30, 2nd 1:30 – 2:00, 4th 2:00 – 2:50

Because of Standardized Testing taking place digitally on computers, students grades 3 through 8 are expected to practice typing skills at home 1 hour per week.

For grades 3, 4, 5 the Thursday and Friday classes will be focused on typing skills all year in preparation for the typing portion of the ACT/Aspire test.

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St. Albert The Great Internet Policy

The contract that follows is to be signed by all parties concerned, and kept on file in the school offices, prior to any Internet usage of staff or student. The description of the policy, rationale and behavior standards should be kept by the signers for future reference.

Student/Staff Contract

In return for the privileges of Internet access and computer use, I understand and will abide by the above terms and conditions. I have read pages 1 and 2 of the St. Albert the Great Internet Policy. I agree to follow the Standards of Behavior for Internet Users found on page 2. I further understand that any violation of the regulations above is unethical, and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be initiated.

Student Name: _____ Grade: _____
(Print)

Home Address: _____ Phone: _____

Signature: _____ Date: _____

Choose one of the following two options.

Option #1 Parent Or Guardian Contract

As the parent or guardian of this student, I have read the Terms and Conditions for Internet access and computer use. I understand that this access is designed for educational purposes, and that St. Albert the Great Catholic School has taken reasonable precautions to eliminate controversial materials. I will hold my student responsible for any materials acquired on the network. I give permission to issue and account for my child. As parent or guardian, I may withdraw my permission at any time, and the student's account will be disabled. I understand that St. Albert the Great Catholic School staff may also cancel my student's account at any time.

Student Name: _____ Grade: _____ Date: _____
(Print)

Parent Name: _____ Parent Signature: _____
(Print)

Option #2 Parent Or Guardian Refusal Of Consent

I have read the above information and contract. I **DO NOT** wish my student named here to have access to the Internet. I understand that this will not in itself affect his/her grades or standing in the school.

Student Name: _____ Grade: _____ Date: _____
(Print)

Parent Name: _____ Parent Signature: _____
(Print)